

# Easy Buttons

Easy buttons allow you to add or edit content. Easy buttons display on pages (e.g., **New Link**, **Edit Items**, or **Edit Content**) when you have permission to edit the content.

Easy buttons display on any pages you have the ability to edit. Each easy button works the same way, wherever it is located.

+ New Special Announcement or Edit Items

There are currently no announcements.

Edit Content

+ New Feature or Edit Items

## Featured Stories

Content editors can add new items by selecting 'Add new image' below. To modify or delete existing items select 'Manage images'.



## Featured Links

+ New Link or Edit Items

Scholantis has provided several wizards that make editing easy for web editors, those who do not have the background or time to work with the full editing functionality. This functionality is still available, but the easy buttons streamline the process.

Part of the process of making easy buttons fast and efficient is that publishing is immediately accomplished by clicking the OK button, so make sure the content is correct before you click OK.